

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

NOTICE

The next Regular Meeting of the Northwest Bergen County Utilities Authority will be held on Tuesday, November 20, 2018 immediately following the Work Session at 7:00pm, in the offices of the Authority located at 30 Wyckoff Avenue, Waldwick, New Jersey.

Formal action will be taken.

November 16, 2018

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

AGENDA REGULAR MEETING November 20, 2018

1. Meeting called to Order
2. Open Public Meetings Act Statement
3. Salute to the Flag
4. Roll Call
5. Chairman's Remarks
6. Approval of Minutes – Regular Meeting – October 16, 2018
Special Meeting – October 16, 2018
7. Public Comments (any subject)
8. Consideration for approval list of Resolutions attached dated November 20, 2018.
9. Report of Committees:
 - a. Finance Committee
 - b. Personnel Committee
 - c. Insurance Committee
 - d. Operating Committee
 - e. Strategic Plan Subcommittee
 - f. Buildings and Grounds Committee
 - g. Safety and Security Committee
10. Report of Treasurer
11. Report of General Counsel
12. Report of Consulting Engineer
13. Report of Executive Director
14. Report of Authority Engineer
15. Report of Superintendent
16. Old Business
17. New Business
18. Public Comments (on subjects 5 through 17)
19. Adjournment

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

**RESOLUTIONS
November 20, 2018**

CONSENT AGENDA

- 111-2018 Approval of Payment of Vouchers, Payroll, Tax Deposits and Pensions and Benefits
- 112-2018 REMOVED
- 113-2018 Authorization to increase the budget of T&M Associates for the engineering related to the Ho-Ho-Kus Trunk Sewer East Interceptor Rehabilitation Project
- 114-2018 Resolution to engage the services of T&M Associates to provide the engineering professional services required for the Interceptor System Rehabilitation Project related to Planning and Design
- 115-2018 Authorization to Award the Knolls Section Sanitary Sewer System Project
- 116-2018 Authorization to retain Boswell Engineering to provide Engineering Services related to Construction Administration for the Knolls Section Sanitary Sewer System Project
- 117-2018 Authorization to enter into Shared Services Agreements to provide Sanitary Sewer Cleaning and CCTV Inspection Services to other Local Units
- 118-2018 Award of Contract – Polymer
- 119-2018 REMOVED

Revised 11/19/2018

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 111-2018

Date: November 20, 2018

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

WHEREAS, the Northwest Bergen County Utilities Authority has received vouchers in claim for payment of materials supplied and/or rendered; and

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and

WHEREAS, the Northwest Bergen County Utilities Authority has made payroll transfers, payroll tax deposits and Pensions & Benefits transfers for the month of October 2018 and Health Benefits and Dental Benefits transfers for November 2018; and

WHEREAS, the Commissioners of the Authority have reviewed the vouchers, payroll transfers, payroll tax deposits, Pensions and Benefits, and Health and Dental Benefits transfers listed on the attached reports and have found them to be in order.

NOW, THEREFORE, BE IT RESOLVED,

RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that all vouchers, payroll transfers, payroll tax deposits, Pensions & Benefits and Health and Dental Benefits transfers listed and reports attached hereto, dated November 20, 2018 be and they hereby are approved for payment from the proper accounts as follows:

ACCOUNT: Payroll Account
Net Payroll: \$230,587.75

ACCOUNT: Tax Deposit Account
Total: \$101,427.18

ACCOUNT: Health Benefits Contribution Employer
Total Transfer: \$115,327.61

ACCOUNT: Health Benefits Contribution Employee
Total: \$4,515.35

ACCOUNT: Dental Benefits
Total Transfer: \$4,137.17

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 111-2018

Date: November 20, 2018

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

ACCOUNT: PERS and Contributory Insurance

Total Transfer: \$31,658.84

ACCOUNT: Operating Account

Total: \$361,302.35

ACCOUNT: General Improvement Account

Total: \$645,766.76

SECRETARY

CHAIRMAN

RECORDED VOTE:

	Bonagura	Chewcaskie	Duch	Kelaher	Lo Iacono	Mongelli	Ortega	Plumley	Kasparian
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 113-2018

Date: November 20, 2018

**AUTHORIZATION TO INCREASE THE BUDGET OF T&M ASSOCIATES FOR
THE ENGINEERING RELATED TO THE HO-HO-KUS TRUNK SEWER EAST
INTERCEPTOR REHABILITATION PROJECT**

WHEREAS, by Resolution No. 16-2018, the Northwest Bergen County Utilities Authority (the “Authority”) identified a number of firms as qualified to perform engineering services required by the Authority pursuant to a Request for Qualifications for such position, which notice thereof was published on January 12, 2018; and

WHEREAS, by Resolution No. 77-2018 (the “Original Resolution”) dated July 16, 2018, the Authority retained T&M Associates (the “Engineering Firm”) to provide engineering services related to the Ho-Ho-Kus Trunk Sewer East Interceptor Rehabilitation Project (the “Project”) related to Planning, Design, Bidding, Contract Administration and Resident Inspection and the Authority and Engineering Firm entered into a professional services agreement (the “Agreement”); and

WHEREAS, the Original Resolution and Agreement provides for the Engineering Firm’s compensation to be capped at \$54,000 and in the event the Engineering Firm anticipates it will exceed that amount, to seek further authorization from the Authority at such time; and

WHEREAS, the Engineering Firm has requested an increase of \$55,500 due to various tasks related to the Project, making the not-to-exceed budget \$109,500; and

WHEREAS, the Authority intends for this project to be funded with loan assistance from the New Jersey Environmental Infrastructure Financing Program pursuant to N.J.A.C. 7:22-3.1 et seq., the New Jersey Environmental Infrastructure Trust Loan pursuant to N.J.A.C. 7:22-4.1 et seq. and all applicable interim and final rules and regulations published in the New Jersey Register through June 2005; and

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority the following:

1. The Original Resolution and the Professional Services Agreement with T&M Associates be amended to increase the not to exceed amount to \$109,500 for engineering services related to the Ho-Ho-Kus Trunk Sewer East Interceptor Rehabilitation Project.
2. The Original Resolution and Agreement, unless expressly modified, shall remain in full force and effect.
3. Notice of this amendment shall be published in accordance with applicable law.
4. This Resolution shall take effect immediately.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 113-2018

Date: November 20, 2018

**AUTHORIZATION TO INCREASE THE BUDGET OF T&M ASSOCIATES FOR
THE ENGINEERING RELATED TO THE HO-HO-KUS TRUNK SEWER EAST
INTERCEPTOR REHABILITATION PROJECT**

I hereby certify that this is a true copy of a resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a public meeting held on November 20, 2018.

CHAIRMAN

SECRETARY

Recorded Vote:

	Bonagura	Chewcaskie	Duch	Kelاهر	Lo Iacono	Mongelli	Ortega	Plumley	Kasparian
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 114-2018

Date: November 20, 2018

RESOLUTION TO ENGAGE THE SERVICES OF T&M ASSOCIATES TO PROVIDE THE ENGINEERING PROFESSIONAL SERVICES REQUIRED FOR THE INTERCEPTOR SYSTEM REHABILITATION PROJECT RELATED TO PLANNING AND DESIGN

WHEREAS, the Northwest Bergen County Utilities Authority (hereinafter the “Authority”) requires the services of an engineer to undertake and complete necessary and essential professional engineering services in connection with the planning and design for the Interceptor System Rehabilitation Project, Project No. S340700-19 (hereinafter referred to as the “Project”); and

WHEREAS, the Authority intends for this project to be funded with loan assistance from the New Jersey Environmental Infrastructure Financing Program pursuant to N.J.A.C. 7:22-3.1 et seq., the New Jersey Environmental Infrastructure Trust Loan pursuant to N.J.A.C. 7:22-4.1 et seq. and all applicable interim and final rules and regulations published in the New Jersey Register through June 2005; and

WHEREAS, T&M Associates, the Authority’s current Consulting Engineer has developed the attached proposal to perform these services and other ancillary services at hourly rates set forth in the agreement, and at a cost not to exceed \$100,000; and

WHEREAS, it is in the Authority’s best interests for T&M Associates to provide these services, in accordance with the terms set forth in the attached agreement; and

WHEREAS, the Authority hired T&M Associates to serve as the Consulting Engineer to the Authority for the fiscal year 2018 in accordance with the New Jersey Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) as well as federal procurement rules and regulations (40 U.S.C. 1101 et seq.); and

WHEREAS, prior to hiring T&M Associates as Consulting Engineer, the Authority published a Request for Qualifications (“RFQ”) in its official newspaper on January 12, 2018, requesting qualifications from individuals and/or firms to provide consulting engineering services; and

WHEREAS, as a result of that RFQ response, ten (10) responses were received; and

WHEREAS, the Authority evaluated the proposals received based on established criteria made available to all respondents and appointed T&M Associates as its Consulting Engineer at its February 20, 2018 Commissioners’ Meeting.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, as follows:

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 114-2018

Date: November 20, 2018

RESOLUTION TO ENGAGE THE SERVICES OF T&M ASSOCIATES TO PROVIDE THE ENGINEERING PROFESSIONAL SERVICES REQUIRED FOR THE INTERCEPTOR SYSTEM REHABILITATION PROJECT RELATED TO PLANNING AND DESIGN

1. The Chairman or Vice Chairman of the Authority is authorized to execute the attached Agreement with T&M Associates to provide Engineering and Professional Services required for the Interceptor System Rehabilitation Project.
2. The Executive Director and Authority Engineer of the Authority are authorized to execute such other documents and undertake such other tasks that are reasonably required to carry out and consummate the transactions contemplated by the attached Agreement.
3. The Secretary is directed to cause notice to be published as required by law; and
4. Upon execution, a fully executed and confirmed copy of the Agreement shall be placed on file in the office of the Executive Director and available for public inspection.

I hereby certify that this is a true copy of a resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a public meeting held on November 20, 2018.

CHAIRMAN

SECRETARY

RECORDED VOTE:

	Bonagura	Chewcaskie	Duch	Kelاهر	Lo Iacono	Mongelli	Ortega	Plumley	Kasparian
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

PLANNING AND DESIGN
ENGINEERING AGREEMENT

THIS AGREEMENT, made this _____ day of _____, 2018, by and between:
NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY, Bergen County, NJ,
with place of business at 30 Wyckoff Avenue at Authority Drive, Waldwick, NJ
hereinafter referred to as the “OWNER,”

AND

T&M ASSOCIATES, Consulting and Municipal Engineers, 11 Tindall Road,
Middletown, NJ 07748, hereinafter referred to as the “ENGINEER.”

WITNESSETH, whereas it is the intention of the OWNER to engage the services of the ENGINEER to undertake and complete necessary and essential professional engineering services in connection with planning and design for the INTERCEPTOR SYSTEM REHABILITATION (Project No. S340700-19), hereinafter referred to as the “PROJECT” in the sewer service area for the OWNER; and

WHEREAS, it is the intention of the OWNER that this project be funded with loan assistance from the New Jersey Environment Infrastructure Financing Program pursuant to N.J.A.C. 7:22-3.1 et seq., the New Jersey Environmental Infrastructure Trust Loan pursuant to N.J.A.C. 7:22-4.1 et seq., and all applicable interim and final rules and regulations published in the New Jersey Register.

NOW, THEREFORE, in consideration of these premises, and of the mutual covenants and premises hereinafter contained, the OWNER and ENGINEER hereby agree as follows:

SECTION A – ENGINEERING SERVICES

The ENGINEER agrees to perform the various professional engineering services required for planning, design, bidding, contract administration and resident inspection during the design, bidding and construction phases of the PROJECT. The ENGINEER agrees to serve as the OWNER’s professional engineering representative in all phases of this project, including, but not limited to, meetings, preliminary and final design, construction inspection and contract administration, and reviews by authorized groups or agencies. The ENGINEER shall give consultation and advice to the OWNER during the performance of his services and shall assist

the OWNER in the preparation of applications and supporting documents for governmental loans or advances in connection with the Contract.

SECTION 1 – GENERAL SCOPE OF SERVICES

1.1 Planning Services

1.1.1 The ENGINEER shall coordinate with the New Jersey Department of Environmental Protection (NJDEP) and the NJ Infrastructure Trust (Trust) submission of a New Jersey Infrastructure Bank (NJIB) application for funding consideration.

1.1.2 The ENGINEER shall submit an online funding application, which shall include a Project Information form, a Letter of Intent, a Level 1 Environmental Planning Document, and all other applicable supporting documentation, in accordance with funding program guidelines and requirements.

1.1.3 The ENGINEER shall respond to inquiries from the NJDEP and the Trust and address comments as necessary to obtain approval from the NJDEP and the Office of Equal Opportunity in order to obtain project certification and Authorization to Advertise.

1.2 Design Services

1.2.1 The ENGINEER shall coordinate with the OWNER to assess the existing interceptor mains and prioritize areas for further investigation. Logs of areas investigated will be maintained for future reference.

1.2.2 The ENGINEER shall compile all assessment data developed by others, review CCTV video inspections and other digital media to assess the existing interceptor system evaluated in order to identify defects and determine the best option for repair and/or rehabilitation.

1.2.3 Identified defects and their recommended repair or rehabilitation method will be compiled, prioritized and grouped as necessary by the ENGINEER to develop capital improvement contracts. It is anticipated that no more than three (3) separate contracts will be developed as part of this project throughout the multi-year assessment of the OWNER's interceptor system.

1.2.4 The ENGINEER shall prepare construction drawings and specifications for each contract outlining the the proposed repairs and/or rehabilitation of the selected section(s) of interceptor sewer. Specifications will include the requisite NJDEP and Office of Equal

Opportunity (OEO) language in accordance with the funding program guidelines.

1.2.5 The ENGINEER will coordinate with adjacent property owners (if any) to facilitate the work during construction and obtain any necessary temporary easements for access during construction.

1.2.6 The ENGINEER shall provide the OWNER with a draft copy of the construction drawings, specifications and cost estimates for review and comment. Final review meetings will be coordinated as each contract is developed, and any comments provided by the NJDEP and the OWNER will be addressed prior to finalizing the documents for bidding purposes.

1.3 This Agreement calls for a total of **480** man-hours to be provided for both planning and design services.

SECTION 2 – COMPENSATION FOR ENGINEERING SERVICES

2.1 The ENGINEER shall submit invoices and vouchers for professional engineering services performed hereunder to the OWNER as follows:

Monthly vouchers shall be submitted indicating the amount of actual time expended by the ENGINEER on the project during the past one-month period.

2.2 The OWNER shall pay the ENGINEER the amount of each invoice and voucher within 45-days of the date of receipt of each invoice and voucher.

2.3 All professional services outlined in Section 1 herein, dealing with the planning and design portion of the work, will be compensated and billed monthly based on hourly rates listed in the approved billing rate schedule as authorized by the OWNER. These values cannot be changed without a formal contract amendment as outlined in Section 5.1. The total estimated budget for all services covered under this agreement is **\$100,000.00**. This estimated budget will not be exceeded without prior written approval of the OWNER.

2.4 The performance of contract work shall commence upon the signing of this Agreement and shall terminate upon issuance of the Authorization to Advertise from the NJDEP.

SECTION 3 – OWNER’S RESPONSIBILITIES

The OWNER shall:

3.1 Provide all criteria and full information as to its requirements on the project.

3.2 Assist the ENGINEER by placing at his disposal all available written data

pertinent to the site of the project, include previous reports, and other data affecting the design and/or construction of the project to which the OWNER has access.

3.3 Furnish the ENGINEER with available data on property boundary, right-of-way, topographic and utility surveys, all of which the ENGINEER will rely on.

3.4 Guarantee access to property and make all provision for the ENGINEER and to public and private lands as required for the ENGINEER to perform the services under this Agreement.

3.5 Examine all sketches, opinions of the construction cost, and other documents presented by the ENGINEER to the OWNER and render, in writing, the OWNER's decision pertaining thereto within a reasonable time from the date of the ENGINEER's request so as not to delay the work of the ENGINEER. If any delays by the OWNER beyond a reasonable time do occur, the ENGINEER shall be granted a suitable extension of time for the completion of the work with the extent of the delay.

3.6 Hold all required meetings, serve all required public and private notices, and set properly upon all matters not the responsibility of the ENGINEER, but necessary to development of the project, and pay all costs incidental thereto.

3.7 Furnish the ENGINEER with a copy of any design or construction standards adopted by the OWNER which the ENGINEER shall be required to follow in the preparation of Contract Documents for the project.

3.8 Designate, in writing, the person to act as the OWNER's representative with respect to engineering services to be performed under this Agreement. Such person shall have complete authority to transmit instructions, receive information, and interpret and define policies and decisions with the respect of the services covered by this Agreement.

3.9 Give prompt written notice to the ENGINEER whenever the OWNER observes or otherwise becomes aware of any defect in the work.

3.10 Furnish or instruct the ENGINEER to provide, at the OWNER's expense, necessary additional services as stipulated in sections of this Agreement, or as required for completion of the project and approved in writing by the OWNER.

SECTION 4 – ADDITIONAL SERVICES AND PAYMENT THEREFORE

If authorized in writing by the OWNER, the ENGINEER agrees to furnish or obtain from others

additional services of the following types which shall be paid for by the OWNER as hereinafter provided.

4.1 Redesign required by the OWNER after preliminary or final plans have been prepared by the ENGINEER and approved by the OWNER, provided said redesign is not required as a result of any negligence on the part of the ENGINEER in the preparation of the design.

4.2 Revisions or changes to reports, applications, permits, property surveys, descriptions, etc., required by the OWNER after the ENGINEER has prepared them (it) in accordance with basic engineering services described in the engineering agreement between the OWNER and ENGINEER in the preparation of said reports, applications, permits, property surveys, property descriptions, etc.

4.3 Redesigns or revisions or changes required because of inadequate, insufficient surveys, property descriptions, etc., furnished by the ENGINEER or due to the refusal of regulatory agencies to approve said matters because they do not meet their currently applicable requirements, are not to be considered additional services within the intent of this section and will not be paid for by the OWNER.

4.4 Appearances before courts or boards on matters of litigation related to the project.

4.5 Preparation of any other reports, studies, or documents which require engineering services not otherwise provided for in this Agreement, including, without limitation, services to be furnished by the OWNER hereunder.

4.6 Payment for additional services specified in this section shall be negotiated at the time of request for the additional services.

SECTION 5 – GENERAL

5.1 This Agreement represents the entire agreement between the OWNER and ENGINEER. This Agreement may be amended only by written instrument signed by both the OWNER and ENGINEER.

5.2 This Agreement and all of the covenants hereto shall inure to the benefit of assigns, and legal representatives, except as above, neither the OWNER nor the ENGINEER shall assign, sublet, or transfer his interest in this Agreement without the written consent of the other party hereto.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement the day and year first above written.

OWNER:

ENGINEER:

NORTHWEST BERGEN COUNTY
UTILITIES AUTHORITY

T&M ASSOCIATES

Name:
Title:
Date:

Name:
Title:
Date:

ATTEST:

ATTEST:

Name:
Date:

Name:
Date:

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY
 INTERCEPTOR SYSTEM REHABILITATION
 PLANNING & DESIGN SERVICES

Manhour Budget

NO.	TASK	DIV MANGR	CLIENT MANGR	PROJ MNGR	PRIN ENGR	SUPVR ENGR	SR STAFF ENGR	STAFF ENGR	ENGR TECH 5	ADMIN SUPPORT	TOTAL HOURS
01	Planning Services										
	Workplan Development / Project Setup		2								4
	NJDEP / Trust Coordination		4								4
	NJIB Funding Application Submission			4				8			12
	Level 1 Planning Document Submission			8							8
	Respond to NJDEP / Trust Comments			8				2			10
	SED / OEO Coordination			6							6
	Authorization to Advertise Coordination / Approval			8							8
02	Design Services										
	Interceptor Inspection Coordination with Authority			8							8
	Compile Assessment Data			6				12			18
	Review Assessment Data			6				12			18
	Identify Defects			6				12			18
	Develop Repair/Rehab Priorities		2	6				16			24
	Prepare Design Plans and Layouts			6				120	30		156
	Specifications			6				12	8	4	30
	Construction Cost Estimate			6				12	8		26
	Easement Coordination		2	6				12			20
	Draft Bid Documents			6				12		2	20
	Internal QA/QC Review / Address Comments		2	4				12		2	26
	Client Review Meeting			4				6			14
	Finalize Bid Documents			4				8		4	20
	Coordination with NJDEP			8				8			16
	PM/CMDM Coordination		2	6							14
	TOTAL HOURS	4	24	130	0	0	0	264	46	12	480

BILLING HOURLY RATE	\$290	\$290	\$267	\$263	\$243	\$221	\$176	\$167	\$95
DIRECT LABOR COST	\$1,160	\$6,960	\$34,710	\$0	\$0	\$0	\$46,464	\$7,682	\$1,140
LABOR FEE TOTAL									
\$98,116									

LABOR FEE

CONTRACTED SERVICES

DIRECT EXPENSES (NO MARKUP)

COST	MARK UP
\$0	15%
\$0	15%

\$1,884

TOTAL FEE \$100,000

New Jersey Department of Environmental Protection

LP-11

AFFIDAVIT FOR PROFESSIONAL SERVICES

I, _____ the undersigned authorized representative of _____ the applicant for

(check one)

_____ New Jersey Environmental Infrastructure Financing Program – (Fund/Trust Loans) pursuant to N.J.A.C. 7:22-3 and 7:22-4

_____ Sewage Infrastructure Improvement Act - (Planning or Design Grants) pursuant to N.J.A.C. 7:22A-1, 2, and 6

_____ Interconnection/Cross Connection Abatement Account - (Planning or Design Grants) pursuant to N.J.A.C. 7:22A-1, 2 and 7

_____ Pinelands Infrastructure Trust Fund - (Grant/Loan) pursuant to N.J.A.C. 7:22-6 being duly sworn according to law, upon my oath deposes and attests that:

1. The applicant has selected the following firm to provide Professional Services:

Firm Name _____

Address _____

City _____ State _____ Zip Code _____

Telephone Number _____

Principal Officer _____

Further, the selection of the above referenced firm has been made in accordance with the State of New Jersey’s Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., or other procurement laws. (NOTE: if an alternative procurement law is involved, please cite the law below, which may include the Privatization Act, N.J.S.A. 58:27-1 et seq., or the Solid Waste Management Act’s contracting provisions at N.J.S.A. 13:1E-155 through 168 as well as applicable provisions of state rules or requirements thereof.)

The selected firm will perform the following services:

Planning and design engineering services associated with the assessment and development of improvements to various sections of the Authority's existing interceptor system.

for Project No. S340700-19 described as (include a brief description of the project):

The proposed project includes conducting an assessment of the Authority's existing interceptor system including pipes and manholes and developing capital improvement contracts to repair and/or rehabilitate defects identified during the initial investigation. Improvements include full replacement, CIPP lining, sliplining, or other trenchless repair method.

at a compensation amount not to exceed \$ 100,000.00

2. The applicant has reviewed the Professional's scope of services and all costs, including direct and indirect costs, associated with this contract for the aforementioned project noted under item 1 above. The applicant herein agrees and approves the costs as being acceptable and reasonable for the intended purpose to complete all said services.

3. The applicant has attached to this AFFIDAVIT a certified copy of the executed professional services prime subagreement.

4. The applicant has attached to this AFFIDAVIT a copy, of the resolution as approved by the local government unit or letter, approving the professional noted under item 1; the Scope of Services for the said project and the Negotiated Acceptable Costs.

The foregoing statements made by me are true and the attached copies of documents are true and correct copies of records maintained by the applicant.

Date

Signature of Authorized Representative

Howard Hurwitz

Name of Authorized Representative (typed)

Authority Engineer

Title of Authorized Representative (typed)

Sworn to and subscribed before me this
_____ day of _____ 20 _____

Signature NOTARY PUBLIC SEAL

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 115-2018

Date: November 20, 2018

**AUTHORIZATION TO AWARD CONTRACT
KNOLLS SECTION SANITARY SEWER SYSTEM**

WHEREAS, upon advertisement and pursuant to specifications, the Authority solicited bid proposals in connection with the Knolls Section Sanitary Sewer System; and

WHEREAS, the bid proposals were received by the Authority on November 7, 2018; and

WHEREAS, the bids received were as follows:

	Base Bid	Alternate-A	Total
Hutton Construction	\$333,319.00	\$64,790.00	\$398,109.00
John Garcia Construction	\$339,929.50	\$61,300.00	\$401,229.50
J. Fletcher Creamer & Son, Inc.	\$533,385.00	\$64,500.00	\$597,885.00

and;

WHEREAS, the Authority's Consulting Engineer, Boswell Engineering, and General Counsel, Douglas M. Bern, Esq., have reviewed the bid proposals and determined that Hutton Construction is the lowest responsible bidder and therefore recommend Hutton Construction be awarded the Knolls Section Sanitary Sewer System Contract; and

WHEREAS, the Authority's Certifying Finance Officer has certified that funds are available for the award of this contract.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Northwest Bergen County Utilities Authority the following:

1. The Knolls Section Sanitary Sewer System Project be awarded to Hutton Construction located at 41 Village Park Road, Cedar Grove, New Jersey in the amount of \$398,109.
2. The Chairman or Vice-Chairman of the Authority shall be and hereby is authorized to execute any such contract on behalf of the Authority.
3. The Certifying Finance Officer's Certification of available funds shall be maintained on file at the Authority and made a part hereof.
4. Notice of award for this contract shall be published in accordance with applicable law.
5. A copy of this Resolution and Contract, upon execution by Hutton Construction and the Authority shall be placed on file in the office of the Executive Director and be made available for public inspection.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 115-2018

Date: November 20, 2018

**AUTHORIZATION TO AWARD CONTRACT
KNOLLS SECTION SANITARY SEWER SYSTEM**

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a public meeting held on November 20, 2018.

CHAIRMAN

SECRETARY

RECORDED VOTE:

	Bonagura	Chewcaskie	Duch	Kelaher	Lo Iacono	Mongelli	Ortega	Plumley	Kasparian
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

CERTIFICATION OF AVAILABILITY OF FUNDS

I hereby certify to the Board of Commissioners of the Northwest Bergen County Utilities Authority that sufficient funds are available for payment of the following:

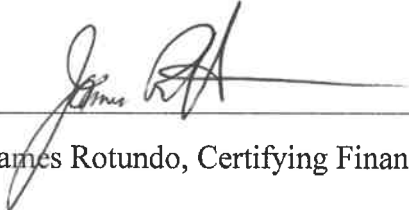
CONTRACT: Knolls Section Sanitary Sewer System

VENDOR: Hutton Construction

AMOUNT: \$398,109.00

ACCOUNT NO.: 7000-6610

Date: November 19, 2018



James Rotundo, Certifying Finance Officer

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 116-2018

Date: November 20, 2018

**AUTHORIZATION TO RETAIN BOSWELL ENGINEERING FOR ENGINEERING SERVICES
RELATED TO CONSTRUCTION ADMINISTRATION FOR THE KNOLLS SECTION
SANITARY SEWER SYSTEM PROJECT**

WHEREAS, by Resolution No. 16-2018, the Northwest Bergen County Utilities Authority (the “Authority”) identified a number of firms as qualified to perform engineering services required by the Authority pursuant to a Request for Qualifications for such position, which notice thereof was published on January 12, 2018; and

WHEREAS, by Resolution No. 44-2018 dated March 20, 2018, the Authority retained Boswell Engineering (the “Engineering Firm”) to provide engineering services related to the Wyckoff Sewer System Expansion Project, also known as the Knolls Section Sanitary Sewer System Project, (the “Project”) for the following engineering services: Data Collection and Survey; Geotechnical Investigation; Design and Treatment Works Approval Permit Application; Regulatory Permitting; and

WHEREAS, by Resolution No. 115-2018 the Northwest Bergen County Utilities Authority awarded a contract for the Project to Hutton Construction and therefore requires the necessary engineering services for construction administration; and

WHEREAS, the Engineering Firm provided a proposal on February 14, 2018 for the necessary construction administration related to the project in the amount of \$36,000; and

WHEREAS, the Authority’s Certifying Finance Officer has certified that funds are available for the award of a professional services agreement with the Engineering Firm.

NOW THEREFORE BE IT RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority the following:

1. The Authority hereby retains Boswell Engineering to provide the engineering services related to construction administration for the Knolls Section Sanitary Sewer System Project.
2. The Authority shall enter into a professional services agreement for the aforementioned for execution and delivery by the Authority and the professional, with compensation to the professional at the Firm’s Billing Rates, in an amount not to exceed \$36,000.
3. In the event that the Engineering Firm anticipates it will exceed the amount set forth above, it shall seek further authorization from the Authority at such time.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 116-2018

Date: November 20, 2018

**AUTHORIZATION TO RETAIN BOSWELL ENGINEERING FOR ENGINEERING SERVICES
RELATED TO CONSTRUCTION ADMINISTRATION FOR THE KNOLLS SECTION
SANITARY SEWER SYSTEM PROJECT**

4. The Certifying Finance Officer’s Certification of Available Funds shall be maintained on file at the Authority and made a part hereof.
5. Notice of the contract award shall be advertised in accordance with applicable law.
6. This Resolution shall take effect immediately upon adoption.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a public meeting held on November 20, 2018.

CHAIRMAN

SECRETARY

Recorded Vote:

	Bonagura	Chewcaskie	Duch	Kelahr	Lo Iacono	Mongelli	Ortega	Plumley	Kasparian
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

CERTIFICATION OF AVAILABILITY OF FUNDS

I hereby certify to the Board of Commissioners of the Northwest Bergen County Utilities Authority that sufficient funds are available for payment of the following:

CONTRACT: Engineering Services related to Construction Administration for Knolls
Section Sanitary Sewer System

VENDOR: Boswell Engineering

AMOUNT: \$36,000

ACCOUNT NO.: 7000-6610

Date: November 19, 2018



James Rotundo, Certifying Finance Officer

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 118-2018

Date: November 20, 2018

AWARD OF CONTRACT – POLYMER

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) operates a wastewater treatment facility, located at 30 Wyckoff Avenue in the Borough of Waldwick, County of Bergen, State of New Jersey; and

WHEREAS, the Authority advertised on September 21, 2018 for the furnishing of a liquid grade organic polymer (Polymer) for a time period not to exceed two (2) years; and

WHEREAS, on October 10, 2018, the date specified for the public opening and reading of the bids for the polymer contract, one (1) bid was received; and

WHEREAS, Polydyne, Inc. submitted a bid price of \$0.1350 per pound for the furnishing and delivery of polymer; and

WHEREAS, the Authority’s General Counsel has reviewed the bid of Polydyne, Inc. and has found same to be in legal conformance with the advertised specifications and bid requirements, and the Local Contract Law, N.J.S.A.40A:11-1 et seq.; and

WHEREAS, the Authority’s Superintendent has reviewed the bid of Polydyne, Inc. and has found same, in all technical aspects, to be in conformance with the advertised specifications and bid requirements, and as such has recommended that the Authority accept said bid submitted by Polydyne, Inc.; and

NOW, THEREFORE, BE IT

RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority the following:

1. The bid of Polydyne, Inc. for the price of \$0.1350 per pound for the furnishing of a liquid grade organic polymer for a period of two (2) years be and is hereby accepted.
2. In all respects relating to the performance of the polymer Contract hereby awarded, Polydyne, Inc. is hereby directed to comply with the requirements of P.L. 1975, Chapter 127, and all other applicable statutes and regulations dealing with anti-discrimination and/or equal opportunity in public contracts.
3. The Chairman or Vice-Chairman of the Authority shall be and hereby is authorized to execute on behalf of the Authority any such contract with Polydyne, Inc.
4. Notice of the contract award shall be advertised in accordance with applicable law.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 118-2018

Date: November 20, 2018

AWARD OF CONTRACT – POLYMER

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a public meeting held on November 20, 2018.

CHAIRMAN

SECRETARY

Recorded Vote:

	Bonagura	Chewcaskie	Duch	Kelاهر	Lo Iacono	Mongelli	Ortega	Plumley	Kasparian
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									